



British Columbia Association of Emergency Managers

2017 ANNUAL GENERAL MEETING MINUTES

Sheraton Wall Centre, Vancouver, B.C.

November 1, 2017 @ 1700

IN ATTENDANCE:

Board Members: Sybille Sanderson, Chairperson
Pat Culham
Pete Smillie
Deb Borsos, Recording Secretary

Regrets: Bill Elsner
Genevieve Fox
Deborah Jones Middleton
Marianne Stone
Tina Wesley
Dave Whittier
Crissy Bennett, Executive Director

Members:	Tom DeSorcy	Tammy Grant	Jon Wilson
	Erin Marriner	Howie Siemens	Charmaine Pflugrath
	Greg Kanya	Travis Abbey	Terry Warren
	Dan Derby	Chris Marsh	Brent Scrivens
	Anthony Moore	Amy Romanas	Norman Kotze
	Debbie Pighin	Alanna Garrett	Merrick Grieder
	Anastasia Ovodova	John Oakley	Eileen Grant
	John Rempel	Kevin Screpnek	

Guests:	Paul Ursich	Scott Raesler	Gurdeep Singh
	Robert White	Fiona Derkel	Breagh Huber

1. CALL TO ORDER AND CONFIRMATION OF QUORUM

Chair Sanderson confirmed quorum present, meeting called to order at 17:06 with 27 voting members were in attendance.

2. WELCOME BY THE CHAIR/ INTRODUCTION OF BOARD MEMBERS

Chair Sanderson welcomed new and returning BCAEM members and recognized that this is our tenth anniversary of the society.

3. ADOPTION OF THE AGENDA:

MOTION: That the Agenda for the November 1, 2017 Annual General Meeting be adopted.

Moved by Charmaine Pflugrath

Seconded by Norman Kotze

CARRIED UNANIMOUSLY

4. APPROVAL OF 2016 ANNUAL GENERAL MEETING MINUTES:

MOTION: That the minutes of the 2016 BCAEM Annual General Meeting be adopted.

Moved by Jon Wilson

Seconded by Charmaine Pflugrath

CARRIED UNANIMOUSLY

5. PRESIDENT'S REPORT: AN OVERVIEW OF THE 2016 ANNUAL REPORT

Chair Sanderson gave a brief overview of our past year and directed members to their AGM packages which had been distributed by email on October 6th, 2017. Highlights of 2016 included a review of the strategic plan to effectively continue to carry out the plans as laid out and new portfolios taken on by board members. Previously, there have been regional directors and this was changed in 2016. Now, various board members instead take on portfolios that encompass aspects of the society we wish to move forward with in future.

Director Pete Smillie gave an overview of what he has been working on, which includes a successful recent completion of a reciprocal membership that will see the Canadian Response Hazard Network (CRHNet) and BCAEM working together and sharing more information. As part of the CRHN membership, BCAEM members will be able to purchase an individual membership for \$40 instead of \$75 with the CRHNet in 2018.

Director Smillie has also put much effort into a program just about to be launched on the website called "Hotwash", which will be a series of moderated forums discussing items of interest to BCAEM members.

Action: There will soon be a call for moderators from across the country to apply to hold the forums on the BCAEM website. Notices with more information will be forth coming shortly.

Chair Sanderson also noted that we have been working to foster our connections with First Nations members, as well as strengthening ties at the local, provincial and federal levels of government.

In ending, Chair Sanderson reminded those attending that we are there to serve the membership, and if there are questions, suggestions, comments, etc. for us, to please be in touch so we can assist with relevant support and information services.

6. TREASURER'S REPORT AND FINANCIAL STATEMENTS:

Chair Sanderson gave the highlights of the report, and directed members to their AGM packages which included the financial statements.

Highlights included:

The largest sum allocated in 2016 by the board confirmed spending up to \$10,000 for upgrading the BCAEM website. This upgrade includes a more functional and interactive site and is now much more user friendly. She encouraged members to post notices and check the website regularly for updates on resources, jobs, the forums, etc.

The deployment database developed on the website and available only to members to populate with their information, was shared for a limited time with EMBC as well as the Cariboo Regional District in order for them to be able to find trained personnel to work during this year's wildfire season.

MOTION: That the 2016 Treasurer's report be received.

Moved by Norman Kozte
Seconded by: Kevin Skrepnek
CARRIED UNANIMOUSLY

Charmaine Pflugrath requested clarification on the outstanding GST payments and the 2018 Projected Balance Sheet wherein the Balance Sheet did not balance.

Action: Chair Sanderson will liaise with the Executive Director regarding the projected financial statement for 2018 wherein the Balance Sheet did not balance. A new financial statement will be sent out to members within 30 days of this meeting.

7. ELECTION OF BOARD MEMBERS:

Chairperson Sanderson led a call for nominations for 4 Directors and explained that at its first meeting after the AGM a chairperson and vice-chairperson would be selected from the Board.

Chairperson Sanderson called for nominations, as follows:

- Tina Wesley, Clahoose First Nation - nominated by Deb Borsos, seconded by Patrica Culham (Chairperson Sanderson confirmed that Tina Wesley was willing to let her name stand.)

Chair Sanderson called for additional members, as follows:

- Jon Wilson, Nanaimo – nominated by Pat Culham, Seconded by Alana Garrett
- Anthony Moore New Aiyansh – nominated by Jon Wilson, seconded by Pat Culham
- Tammy Grant, Surrey – nominated Charmaine Pflugrath, Seconded by Amy Romanas

Chairperson Sanderson called for nominees one last time. With no other nominees coming forward for Director, Tina Wesley, Jon Wilson, Anthony Moore and Tammy Grant were acclaimed.

8. ITEMS FROM THE FLOOR

- Chair Sanderson noted that the Board regretfully accepted Bob Black's resignation from the board as his terms were now ended. The Board has presented Bob with a life time BCAEM membership for his enormous dedication and much hard work supporting the BCAEM.
- Chair Sanderson also noted, our acceptance of Crissy Bennett's resignation as Executive Director for BCAEM, though she will continue to assist the society through the transition of hiring a new E.D. The Board wishes Crissy much success in her new position with EMBC.
- The Executive Director position will be posted soon on the BCAEM website, and if anyone knows of a person who may be suitable to the position, to please contact us and watch for the posting on the BCAEM website.
- Member Deb Borsos requested that BCAEM investigate the potential of researching the potential for senior high school students to have a portion of the volunteer community hours required for graduation in BC, be focused in some way in the areas of emergency management (i.e. Emergency Social Services, Search & Rescue, etc.). This could potentially raise the awareness of youth on volunteering and potentially working in the growing field of emergency management and could serve to bolster our current volunteer base which currently is rapidly aging. Research information and recommendations could then be offered to the Ministry of Education for consideration.

Chairperson Sanderson thanked everyone for attending the AGM and encouraged them to access and contribute to the BCAEM website regularly.

9. ADJOURNMENT

The 2017 BC Association of Emergency Managers (BCAEM) Annual General Meeting was adjourned at 5:31 p.m.