



British Columbia Association of Emergency Managers

2020 ANNUAL GENERAL MEETING MINUTES

Via Zoom

November 6, 2020 @ 1200 hours

IN ATTENDANCE:

Board Members: Jon Wilson, Chair Norman Kotze, Vice-Chair Mike Andrews, Director
Deb Borsos, Director Paul Edmonds, Director Greg Kanya, Director
Tanya Spooner, Director
Sybille Sanderson, Executive Director

Regrets:

Deborah Jones-Middleton, Director Anthony Moore, Director Tina Wesley, Director

Members Present:

Peter Alfred	Michael Andrews	Terry Balan
Jeff Ballingall	Crissy Bennett	Christina Carbey
John Chapman	Tarina Colledge	Tom DeSorcy
Bill Elsner	Jaquette Goy	Jocelyn Hewson
Harpreet Jaswal	Heidi Marcon	Chris Marsh
Vin Nelson	John Oakley	Chad Pacholik
Maureen Parsely	Charmaine Pflugrath	Debbie Pighin
Alsid Prime (joined 12:26 pm)	John Rempel	Kevin Skrepnek
Alexis Smith	Mark Stephans	Derek Sutherland
Christine Trefanenko	RodTulett	Laurie Van Alstyne
Travis Whiting (left 12:38 pm)		

1. CALL TO ORDER AND CONFIRMATION OF QUORUM

Chair Wilson confirmed quorum present, meeting called to order at 1201 hours with 39 voting members in attendance.

2. WELCOME BY THE CHAIR/ INTRODUCTION OF BOARD MEMBERS

Chair Wilson welcomed new and returning BCAEM members and introduced Board members. Chair Wilson acknowledged and thanked the EPBC Conference for once again promoting BCAEM on their website.

3. ADOPTION OF THE AGENDA:

MOTION: That the Agenda for the November 6, 2020 Annual General Meeting be adopted.

M/S/CARRIED UNANIMOUSLY

4. APPROVAL OF 2019 ANNUAL GENERAL MEETING MINUTES:

MOTION: That the October 30th minutes of the 2019 BCAEM Annual General Meeting be approved as presented.

M/S/CARRIED UNANIMOUSLY

5. TREASURER'S REPORT AND FINANCIAL STATEMENTS:

Executive Director Sanderson gave the highlights of the report and directed members to their AGM packages which included the financial statements.

MOTION: That the 2019 Treasurer's report be approved.

M/S/CARRIED UNANIMOUSLY

It was recommended that the Association add a note regarding the financials being on a cash basis and to add a line item to the Income Statement showing how many free memberships had been provided (even though there is no dollar value attached).

A question asked before the meeting requested a more thorough breakdown of membership categories to determine whether the different pricing of categories and early bird discounts are being utilized by members.

Executive Director Sanderson provided a verbal breakdown of 2019 and 2020 as follows:

Membership Type	2019	2020
Individual Memberships	98	49
Individual Memberships - Early Bird	26	36
3 Service Directory with membership	3	3
2 Service Directory without membership	2	1
Service Directory - Early Bird	5	5
Volunteers	2	5
Volunteers - Early Bird	14	13
5 life memberships	5	5

It was recommended that this membership breakdown continue for future years.

6. **CHAIRPERSONS REPORT: AN OVERVIEW OF THE 2020 ANNUAL REPORT**

Chair Wilson gave a brief overview of our past year and directed members to their AGM packages which had been distributed by email and available on the BCAEM website. Chair Wilson noted that the Board identified strategic goals and continued to look for opportunities to promote and act on these strategic priorities.

The BCAEM Board continues to focus on advocacy and engaging in consultation with Emergency Management BC on a variety of issues such as ESS and EP Act Modernization. A recent survey lead by Tarina Colledge sought to capture Local Government/First Nations ESS Capacity. The results of this survey are available under the Membership section (must sign in) in the advocacy section.

Chair Wilson acknowledged all the great work done by the Directors this year and thanked Director Borsos (who finished her 6 year maximum term) for her hard work and dedication to pursuing career opportunities and posting those on Facebook and the website! Chair Wilson also thanked Director Lund (who needed to step down due to family commitments) for her commitment to bringing the Education focus to BCAEM and Director Kanya (who has decided not to run for another term) for all the work he has done on behalf of BCAEM.

Chair Wilson highlighted BCAEM commitment to grassroots education opportunities such as the Northern Emergency Support Services Training (NESST) Conference and the Vancouver Island Emergency Preparedness (VIEPC) Conference with financial support and thanked Director Jones-Middleton for her work securing a \$2,000 grant for NESST from the Regional District of Fraser-Fort George – thank you RDIFFGk!!

BCAEM continues to support the EPBC Conference and we appreciate Director Edmonds active role in the EPBC Steering Committee. We look forward to opportunities to further support EPBC in the future.

Last, but not least, a huge thank you to all BCAEM members for your support and interest in continuing to share information and lessons learned to move Emergency Management forward.

Director Edmonds provided a Project Update regarding the Strategic Priorities and BCAEM Advocating for Emergency Management.

We look forward to seeing membership grow as we strive to promote learning opportunities and supporting Emergency Management at the grassroots. As the Emergency Program Act modernization progresses, we will strive to keep members informed.

MOTION: That the Chair's Report for the November 6, 2020 Annual General Meeting be adopted.

M/S/CARRIED UNANIMOUSLY

7. ELECTION OF BOARD MEMBERS:

Due to the virtual nature of the conference, members had been requested to provide their nominations by October 28th to ensure that we could prepare a ballot of nominees for a virtual Zoom poll.

Executive Director Sanderson noted that the following individuals had been nominated and each was given 2 minutes to provide a brief bio and overview of what they hope to contribute to BCAEM:

Peter Alfred	Michael Andrews	Terry Balan
Tarina Colledge	Paul Edmonds	Harpreet Jaswal
Charmaine Pflugrath	Kevin Skrepnek	

Executive Director Sanderson launched the poll and reminded members to vote for a maximum of 5 Directors from the slate of 8.

Board members voted in for a 2-year term are:

Michael Andrews	Paul Edmonds	Harpreet Jaswal
Charmaine Pflugrath	Kevin Skrepnek	

Board Members continuing until the AGM in 2020:

Norman Kotze	Deborah Jones-Middleton	Anthony Moore
Tanya Spooner	Tina Wesley	Jon Wilson

MOTION: To destroy the Zoom ballot poll of the Election of Board Members.

M/S/CARRIED UNANIMOUSLY

8. ITEMS FROM THE FLOOR

Thank you to the Directors for securing the following prizes:

Item (provider)	Winner
3 x Emergency Manager mugs (Paul Edmonds)	Chad Pacholik, Charmaine Pflugrath, Debbie Pighin
1 x 1 Person Kit (North Shore Emergency Management)	Heidi Marcon
1 x 2 Person Kit (City of Richmond)	Peter Alfred
Drone Training (4 Elements Emergency Consulting)	Harpreet Jaswal
BCAEM Membership	Christine Trefanenko

Chairperson Wilson thanked everyone for attending the AGM and encouraged them to access and contribute to the BCAEM website regularly.

9. ADJOURNMENT

The 2020 BC Association of Emergency Managers (BCAEM) Annual General Meeting was adjourned at 1310 hours.